14 September 2026

Annwyl Rieni / Gofalwyr
Dear Parents / Carers

Parent Governor Election
Request for Nominations for commencement 01 October 2026

I am writing to inform you that we have 2 vacancies for parent governor representatives on the school's governing body. Nominations are invited from all parents, or those with parental responsibility, of registered learners at the school.

If you wish to nominate yourself, please complete the attached nomination form and return it to me no later than Monday 21 September 2026. Nominations received after this date will not be considered. If you wish, you can submit a short personal statement, of no more than 150 words, along with your nomination form.

The term of office of a parent governor is four years from the date of appointment. A parent governor may serve out their term of office if their child leaves the school during the period of their term of office.

If there are more nominations than vacancies, a secret ballot will be held. Ballot papers will be emailed home on Friday 25 September 2026 and must be returned by the end of the school day on Friday 2 October 2026 at the latest. Ballot papers received after the closing date will not be included. Ballot papers will be counted on Monday 5 October 2026.

I have also attached a general information sheet and information relating to eligibility. The persons appointed will be required to complete an enhanced level Disclosure and Barring Service (previously CRB) check and can only attend meetings once a satisfactory check is in place.

Yn Gywir
Yours Sincerely

M. Wildsmith

Pennaeth / Headteacher

PARENT GOVERNOR ELECTION TIMETABLE – September 2026
2 Vacancies

Week	Day	Date	Election Process
1	Monday	14 September 2026	distribution of nomination papers via email
2	Monday	21 September 2026	closing date for receipt of nomination papers
2	Friday	25 September 2026	distribution of ballot papers if required
3	Friday	02 October 2026	receipt of ballot papers – deadline midday
4	Monday	05 October 2026	ballot papers counted and result posted on school website.

Note: If a ballot is not required the result will be posted on the school website Monday 28 September 2026