

GWYBODAETH

Rydym wedi ymrwymo i ddiogelu a hyrwyddo lles plant. Yn y goleuni hwn, hoffem dynnu eich sylw at y materion canlynol:

1. Gwneir pob penodiad yn amodol ar:

- Datgeliad manylach gan y Gwasanaeth Datgelu a Gwahardd;
- Gwiriadau statws proffesiynol (CGA ac ati);
- Cadarnhad o gymwysterau proffesiynol;
- Derbyn tystlythyrau cryf (os na chânt eu derbyn erbyn amser y cyfweiliad); a
- Cliriad meddygol

2. Dim ond gyda llythyr eglurhaol y byddwn yn derbyn ceisiadau a gwblhawyd ar Ysgol Emrys ap Iwan. Peidiwch ag anfon CV nac agor tystebau.

3. Sicrhewch fod y ffurflen gais wedi'i chwblhau'n llawn. Yn benodol, rhaid i chi sicrhau bod hanes gwaith llawn yn cael ei ddarparu a bod unrhyw fylchau yn eich cyflogaeth yn cael eu hesbonio'n llawn.

4. Rhaid i'r canolwyr a nodir yn eich ffurflen gais gynnwys eich cyflogwr o'r achlysur diwethaf y buoch yn gweithio gyda phlant. Os oedd eich cyflogaeth ddiwethaf mewn ysgol, byddem yn disgwyl geirda gan y Pennaeth a/neu Ddirprwy/Pennaeth Cynorthwyol.

5. Wrth geisio geirda, byddwn yn gofyn am wybodaeth am eich addasrwydd i weithio gyda phlant.

6. Os cewch eich rhoi ar y rhestr fer, bydd unrhyw anghysondebau yn eich cais yn cael eu trafod gyda chi yn y cyfweiliad.

Rydym yn eich annog i roi sylw manwl i'r materion hyn fel na chaiff eich cais ei eithrio'n ddiangen.

INFORMATION

We are committed to the safeguarding and promotion of the welfare of children. In this light, we would like to draw the following matters to your attention:

1. All appointments are made subject to:

- An enhanced DBS disclosure;
- Checks of professional status (EWC etc.);
- Confirmation of professional qualifications;
- Receipt of strong references (if not received by the time of interview); and
- Medical clearance

2. We only accept applications completed on the Ysgol Emrys ap Iwan application form with a covering letter. Please do not send CVs or open testimonials.

3. Please ensure that the application form is completed in full. In particular, you must ensure that a full work history is provided and that any gaps in your employment are fully explained.

4. The referees cited in your application form must include your employer from the last occasion in which you worked with children. If your last employment was in a school, we would expect a reference from the Headteacher and/or Deputy/Assistant Headteacher.

5. When seeking references, we will request information about your suitability to work with children.

6. If you are shortlisted, any anomalies in your application will be discussed with you at interview.

We encourage you to pay close attention to these matters so that your application is not excluded unnecessarily.